

## FOI Request Response information

<b>FOI request reference:</b>	2016/174
<b>Date request received:</b>	06/07/2016
<b>Date request responded to:</b>	03/08/2016
<b>Category:</b>	Estates
<b>Tags:</b>	Policy, sustainability, energy, utilitites, procurement, mileage, transport, waste, recycling

## Request Detail:

### 1. Policy & Management

1.1 Has the Trust got a board approved Sustainable Development Management Plan (SDMP) which meets the SDU guidance issue?

Yes

No

1.2 Have you got an action plan that identifies sustainable targets and Key Performance Indicators (KPI's)?

Yes

No

1.3 Is the Organisations performance against the action plan reported formally to the board?

Yes

No

### 2. Governance/Staff Engagement

2.1 Is there a board level nominated sustainability lead?

Yes

No

2.2 Do you have a Sustainability Manager in post?

Yes

No

2.3 Do you have an Energy Manager in post?

Yes

No

2.4 Does your Sustainability/Energy Manager have any associated professional qualifications and or professional affiliations with CIBSE, IEMA, EI?

Yes

No

2.5 Within the last twelve months have you undertaken any staff engagement activities?

Yes

No

2.6 Within the last twelve months has the Trusts performance against sustainability been reported to staff throughout all grades?

Yes

No

2.7 Have you taken part in NHS Sustainability Day?

Yes

No

2.8 Do you report on sustainability/carbon aligned with patient activity?

Yes

No

### **3. Legal & Mandatory Compliance**

3.1 Are Display Energy Certificates (DECs) up to date and supported by a current Advisory Report (AR)?

Yes

No

3.2 Have you got a full F-Gas register that is compliant with F Gas regulation EC517/2014?

Yes

No

3.3 Are all your Air Conditioning Inspections in date?

Yes

No

N/A

3.4 Have you logged all CRC evidential requirements and submitted the returns on time?

Yes

No

N/A

3.5 Are you fully compliant with the EU-ETS carbon trading scheme?

Yes

No

N/A

#### **4. Energy & Carbon Management**

4.1 Have you got an energy and/or carbon management policy?

Yes

No

4.2 Do you validate your utility invoices against actual meter reads?

4.3 Total occupied bed days for the financial year 15/16 (Annual average daily number of occupied patient beds, in wards staffed and open overnight)

4.4 What was your 2007/08 baseline CO<sub>2</sub>e? (If you don't have an 07/08 baseline target, please detail what your baseline year and respective CO<sub>2</sub>e is.)

4.5 Is the Trust on target to achieve a reduction target of 34% by 2020 on a 1990 baseline or equivalent. (The 34% target is based on the Climate Change Act. Where a 1990 baseline is not available a 28% reduction from a 2013 baseline can be used as an equivalent.)

Yes

No

4.6 Have you undertaken a full feasibility survey to incorporate CHP within any of the Trusts buildings.

Yes

No

4.7 Do you purchase any electricity through renewable resources?

4.8 Do you generate any of your own electricity onsite?

4.9 Have you received any external grant funding for any energy efficiency initiatives within the last twelve months?

#### **5. Water**

5.1 Is water usage currently reported?

Yes

No

- 5.2 Have you got any published targets to reduce water consumption?  
Yes  
No
- 5.3 Is your waste water volume 10% less than clean supply volume?  
Yes  
No
- 5.4 Is any water sourced through sustainable sources i.e rainwater harvesting?  
Yes  
No

## **6. Procurement**

- 6.1 Do you have a sustainable/fair-trade procurement policy?  
Yes  
No
- 6.2 Is supplier's carbon footprint and sustainability policy reviewed as part of your purchasing criteria?  
Yes  
No
- 6.3 Does the sustainability/carbon footprint influence award decisions during procurement?  
Yes  
No
- 6.4 Is there a current procedure in place to minimise packaging of inwards goods?  
Yes  
No
- 6.5 Is the cost of recycling taken into account during the procurement process?  
Yes  
No
- 6.6 Do you have a sustainable food policy?  
Yes  
No

6.7 What was your total unserved main meals requested for the financial year 15/16?

## **7. Transport**

7.1 Do you have a travel/transport policy or health transport plan?

Yes

No

7.2 Have you integrated your transport policy with any other local businesses or councils?

Yes

No

7.3 Total business mileage for the organisation for the financial year 15/16. (This should include all business mileage undertaken by all staff in their own, organisation owned or leased vehicles. This does not include public, patient transport mileage, volunteer services or emergency ambulance services mileage.)

7.4 Has your business miles reduced within the last twelve months?

Yes

No

7.5 Do you have a Cycle to work scheme available?

Yes

No

## **8. Waste Management**

8.1 Has your waste policy been reviewed within the last three years?

Yes

No

8.2 Is there a clear segregation policy between clinical and general waste?

Yes

No

8.3 Is waste segregation awareness included within all staff inductions?

Yes

No

**Response Detail:**

Please find the Trust response in the attached pdf document.

**Please click on the paperclip symbol, on the left hand toolbar, to see additional attachments.**