

FOI Request Response information

FOI request reference:	2017/380
Date request received:	05/12/2017
Date request responded to:	29/12/2017
Category:	Estates
Tags:	Maintenance, contracts, lifts, air conditioning, cleaning, electrical, property, cost, spend, supplier,

Request Detail:

a freedom of information request relating to the Organisation's existing contracts relating to facilities management.

A.	Lift Service and Maintenance
B.	Air Conditioning and Ventilation Servicing and Maintenance
C.	Cleaning and Janitorial
D.	Mechanical And Electrical Maintenance
E.	Property Maintenance And Day To Day Repairs

In regards to the types of contracts I have displayed above can you please send the Organisation's primary contracts? Or can you please send me the contract that are above £1000.

Also, so that I understand the information you have provided to me please state information if the Organisation doesn't have any contract I have stated within this request.

1. Contract Type – Please use the list I have provided above
2. Existing Supplier – Please state the supplier for each contract
3. Annual Spend- Please can you provide me with the spend for each individual supplier
4. Contract Duration- please note if there are any extensions period available and if so what?
5. Contract Start
6. Contract Expiry
7. Contract Review

8. Contract Description- a small description of the type of services included within each contract.
9. Number of sites covered for each contract e.g. the organisation may have a maintenance agreement with a supplier that covers several sites/buildings.
10. Can you also send me the contact details of the person within the Organisation that is responsible for each one of these contract you have submitted.

Response Detail:

The Trust response can be found in the attached excel spreadsheet.

Please click on the paperclip symbol, on the left hand toolbar, to see additional attachments.