

FOI Request Response information

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| FOI request reference: | 2018/152 |
| Date request received: | 08/05/2018 |
| Date request responded to: | 05/06/2018 |
| Category: | Finance |
| Tags: | Software, salary, wage, pay, overpayments, staff, provider, cost, spend, contract, expiry, CEO, Chief executive, data, protection, officer, contact, finance, director, |

Request Detail:

Please provide me with the following information:

Organisation Name

Name of Computer Software used to record Salary Overpayments and repayments

Are names of people stored in the software?

Is the amount of the Salary Overpayment stored in the software?

Does the software have an audit trail automatically recording the logon name of the user and the records added, accessed and changed by each user, including the data before the change and the data after the change?

Does the audit trail include the date and time of any additions / changes to data as well as when data was accessed?

Software Provider (Company Name)

Annual Cost (£) of Software

License Expiry Date

Name of the Organisation Responsible for Recording Salary Overpayments if you use another organisation (e.g. a CSU)

Name of Manager Responsible for Recording Salary Overpayments

Email address of Manager Responsible for Recording Salary Overpayments

Telephone Number of Manager Responsible for Recording Salary Overpayments

Name of Data Protection Officer

Email Address of Data Protection Officer

Telephone Number of Data Protection Officer

Name of Chief Executive

Email Address of Chief Executive

Telephone Number of Chief Executive

Name of Finance Director

Email Address of Finance Director

Telephone Number of Finance Director

Response Detail:

The Trust response to your recent FOI request can be found in the attached excel document.

Please click on the paperclip symbol, on the left hand toolbar, to see additional attachments.