

FOI Request Response information

FOI request reference:	2015/059
Date request received:	11/03/2015
Date request responded to:	08/04/2015
Category:	Infrastructure
Tags:	Quality and safety, minutes, director of nursing

Request Detail:

Statements from Director of Nursing and Minutes of Audit Committee and Quality and Safety meetings

Please can I request the following information under FOI laws, as referred to in this excerpt from the January board papers (page 110)

“The Director of Nursing agreed to follow up and provide a position statement on the use of prone position in the Trust which would be prepared for Quality & Safety Executive sub-committee in November and Board in December via the Chief Executive Report. The Audit Committee would expect confirmation of the update being received by Board before the January Audit meeting.”

Please can you provide the following. Please redact any information that cannot be released, rather than declining any of the requests.

1. The position statement that was provided by the Director of Nursing for the Quality & Safety executive sub-committee.
2. The position statement that was provided by the Director of Nursing for the board in December.
3. Minutes of all Quality & Safety executive sub-committee meetings in the last 12 months.
4. Minutes of all Audit Committee meetings in the last 12 months.

Response Detail:

1. The position statement that was provided by the Director of Nursing for the Quality & Safety executive sub-committee. The minutes are attached.
2. The position statement that was provided by the Director of Nursing for the board in December. The minutes are available on our website.
3. Minutes of all Quality & Safety executive sub-committee meetings in the last 12 months. Minutes are attached. Three meetings have taken place since the Sub-Committee was established in 2014. The minutes of the February meeting have not yet been ratified.
4. Minutes of all Audit Committee meetings in the last 12 months. The Audit Committee minutes are issued as part of the Trust Board packs and so are available on our website. This does not include the January 2015 Audit minutes which are still unconfirmed. These will be issued as part of the next

Formal Trust Board pack after approval at the April Audit Committee meeting and will be available online. The minutes are available on our website.

Please click on the paperclip symbol, on the left hand toolbar, to see additional attachments.